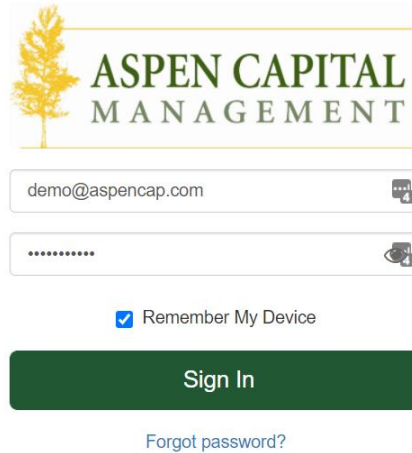


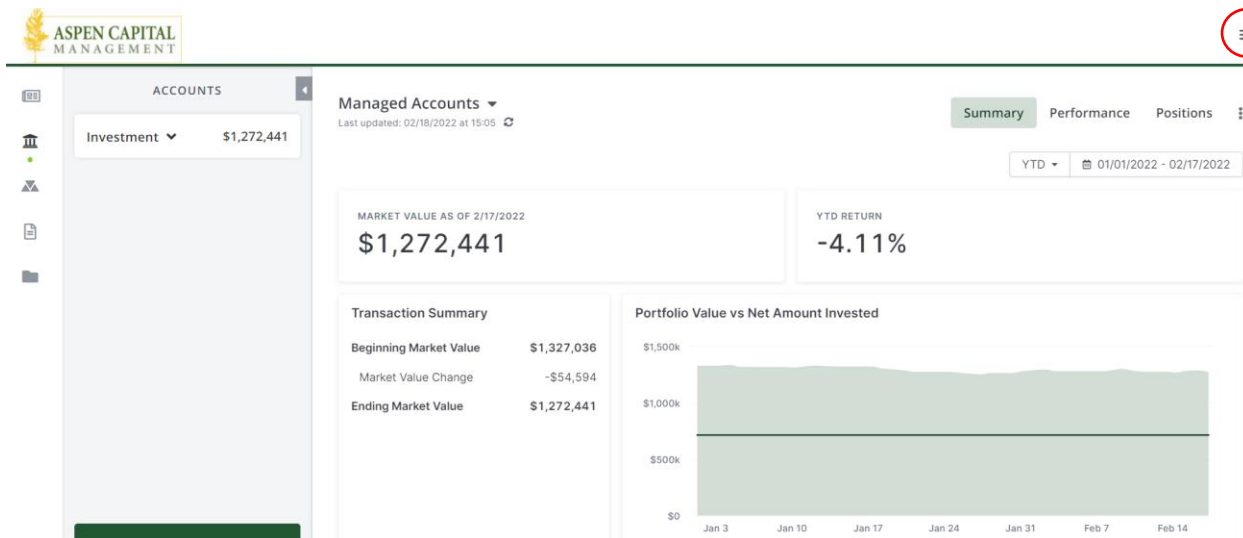
Setting up 2-Factor Authentication on ACM Client Portal

1. Log into the client portal with your username and password.

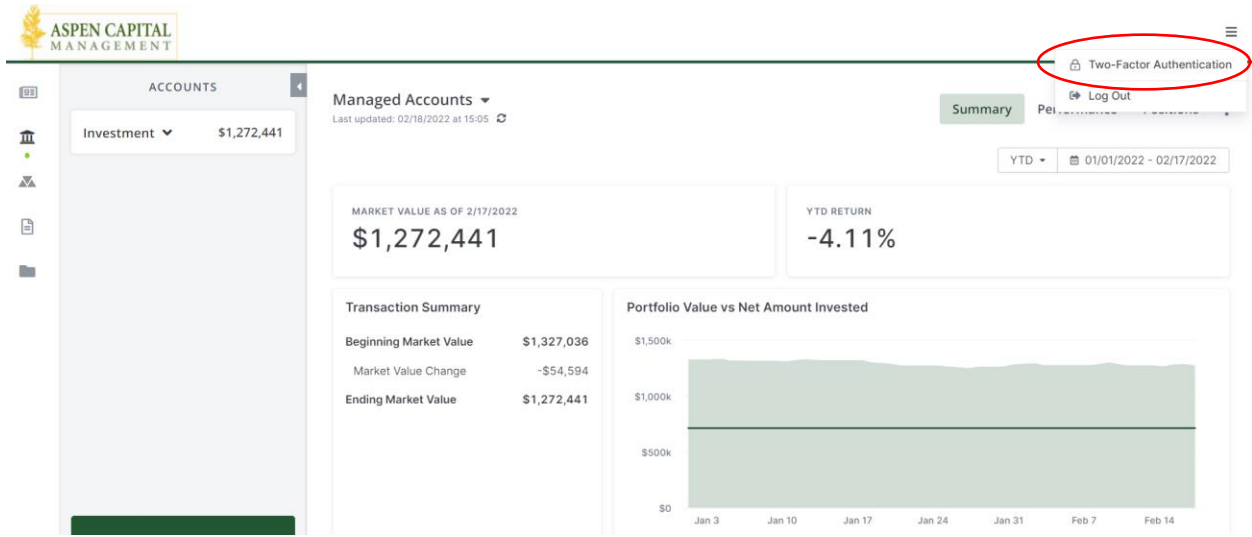


The login form for Aspen Capital Management features the company logo at the top, which includes a stylized tree and the text "ASPEN CAPITAL MANAGEMENT". Below the logo are two input fields: the first contains the email address "demo@aspencap.com" and the second contains a masked password ".....". A checkbox labeled "Remember My Device" is checked. A prominent green "Sign In" button is centered below the inputs, with a "Forgot password?" link underneath it.

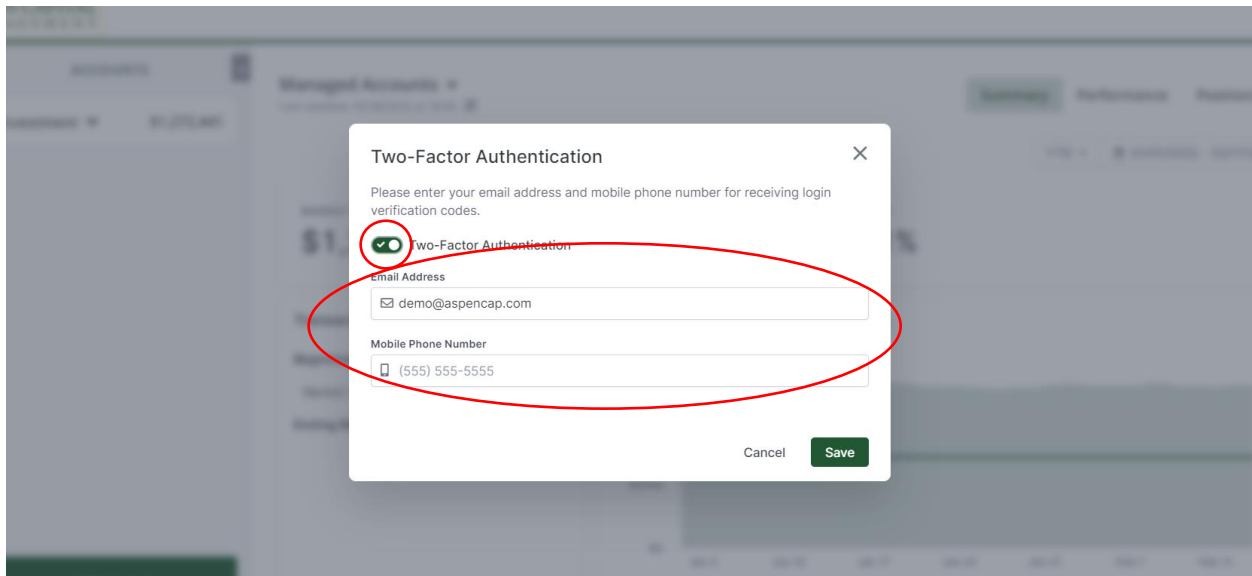
2. From the portal homepage, click on the three horizontal bars on the upper righthand corner of the screen to access your settings:



3. Select the Two-Factor Authentication option.



4. Toggle the Two-Factor Authentication setting to “on” (the switch should turn green with a check mark) and enter your email address and mobile phone number



5. Save your settings, and the next time you log in you will be prompted for 2-factor authentication!




If you select to receive the 2FA code via email, the email may initially go to your spam folder. The sender will be “portal” and the subject line will be “Registration Code”. Please see the screenshot below for an example.

Registration Code  Inbox x



portal@orionadvisor.com

to me 

4:03 PM (0 minutes ago)   

Your One-Time Registration Code

444205

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